

**BOARD OF SELECTMEN
MEETING MINUTES
January 25, 2016**

PRESENT: SEAN P. MURPHY, CHAIRMAN, PRISCILLA R. LINDQUIST, SELECTMAN; CHAD BENNETT, SELECTMAN

Visitors: P. Williams (Tri Town News), J. Worthen, Chief Beaudoin, C. Hastings

Public Announcements

- Friday, February 5th at 7pm - Deliberative Session 7pm at the Hampstead Middle School. The Deliberative Session will be broadcast on Channel 6.
- Wednesday, February 10th, there will be a Doo Woop concert held at the Middle School at 7:00 pm. The concert is sponsored by the Cable Committee and admission is free with items for the food bank, or military support club.
- Savers in Plaistow, NH will donate a portion of the donated proceeds to Community Caregivers for the weekend of February 14, 2016- February 16, 2016. If residents state they are from Hampstead, then a portion of the proceeds will be donated. Community Caregivers has put together a flyer for the public.
- Compost bins are available at the Town Offices. The cost for each bin is \$50 each.
- Waste Oil, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

Visitors Comment

There were none present

Department Heads

Police Department- Chief Beaudoin

Chief Beaudoin told the Board of the passing of Officer Matt Moore after a year - long battle with cancer. He thanked all for the support that the family was given during this time.

New Business

Recommendation from the Historic Commission on the Historic Museum Furnace and Air Conditioning

Selectman Lindquist stated that the Historic Commission met recently to review the proposals and are recommending the middle bid. They believe there were items missed from the low bid. Granite State Plumbing of Weare, NH, has done work for the City of Manchester and Chester College. The cost is at \$24,599. The Historic Commission has asked that Chip Hastings be listed as the Clerk of the Works and that a preconstruction meeting be held prior to any work starting.

Selectman Murphy motioned to accept the recommendation of the Historic Commission and award the Museum Furnace and AC to Granite State Plumbing of Weare NH for \$24,599. Selectman Lindquist seconded the motion. The motion passed unanimously.

Continued discussion on the need for a CDL license for the Road Agent

At a previous meeting, Jon Worthen asked the Selectmen to reconsider the need for a CDL license within 6 months of hire for the new full time position of Road Agent. At that time they moved the discussion to this meeting. Chairman Murphy spoke to the others and stated that he understood that we currently do not have any equipment that requires a CDL license so why should it be a requirement at hiring. Selectman Bennett responded that it is not required at hiring but within 6 months of hiring and that it was discussed at the work session and there were people present at

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the time with no comments about it then. He went on to explain that it is important to review all town equipment and make sure it is deemed appropriate and that includes knowing when a truck is overloaded with sand/salt. If the person had an appropriate license they would know the rules and when a vehicle is too close to its limits. Chairman Murphy asked if having the CDL license allows you to certify that trucks are okay. Selectman Bennett responded that if you took the course you would be able to look and tell. The information is in the book that is read for the test. Chairman Murphy also asked how do we require someone to get a license if we don't have the equipment necessary to practice on. Selectman Bennett responded that it is up to the individual to get the equipment to use to get the required license, not for the town to provide it. Chairman Murphy noted his concern about it being a requirement of the job, per job description and the town would not be providing the resources necessary to help them obtain the license. Selectman Bennett said that 99% of the people would borrow somebody's truck and that the insurance of the truck owner would cover for the person learning to drive it, or they could get a one day rider. Chairman Murphy suggested that a minimum qualification CDL-B license be required within so many months of a vehicle being purchased by the town. Selectman Bennett disagreed and said that it is a new job with new requirements and a new job description. It was agreed to wait until the applications are in and reviewed and see what the applicants have. It was agreed to table the discussion until the next meeting of 2/8/16. The applications are due in at the end of the day on January 29th. The Selectmen will have the applications available to them when they come in and a non-public will be held after the regular meeting on 2/8 to review them.

Chairman Murphy said that he had a request from an employee to close the town office on Friday at 10 am so that the town employees could attend the funeral of Matt Moore. After some discussion it was decided to leave the office open but the employees that wanted could attend, but someone needed to be in the building. Friday the 29th is the last day for candidate sign up and dropping off the applications for Road Agent.

Old Business

There was none for discussion

Liaison Reports

Chairman Murphy

No update

Selectman Lindquist

No update

Selectman Bennett

No update

AA Report:

Sign-off on various documents

FEMA Grant The Town received a FEMA grant in the amount of \$25,973.38 for a storm that occurred last year. There is a form that needs to be signed by the Selectmen stating that the amount of federal money received in 2015 did not exceed the amount required for a special audit. The Chairman was given permission to sign the document.

EMPG Grant There is an EMPG grant for an Emergency Operations Plan update in the amount of \$3,000. Every five years the Emergency Operation Plan is required to be updated. In an effort to help offset the cost of the update, Homeland Security offers a grant for same. Both Chris Dane and Mrs. Theriault have met with the representative of Homeland Security who put together the paperwork that is required for the grant. The approval process has not yet been completed. Upon the signatures of the BOS the paperwork will be

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forwarded to Homeland Security. Should the grant be approved, it is expected that the revision of the EOP will start in May of this year through September 30, 2016. The following motion needs to be stated;

Motion reads as follows:

"The Town of Hampstead Board of Selectmen in a majority vote, accepted the terms of the Emergency Management Performance Grant (EMPG) as presented in the amount of \$3,000.00 for the purchase of contracted services for updating the LEOP (emergency operations plan). Furthermore, the Board acknowledges that the total cost of the project will be \$6,000.00 in which the Town will be responsible for a 50% match (\$3,000.00)."

Chairman Murphy read the motion and it was seconded by Selectman Lindquist. The motion passed with all in favor and the paperwork was signed. The minutes of the meeting and the signed paperwork will be submitted to start the grant process.

NH Public Works Mutual Aid agreement-The Selectmen need to review the NH Public Works Mutual Aid Agreement and sign off their approval. This is an updated agreement with minimal changes. Only one signature is required and Selectman Lindquist motioned to allow the Chairman to sign the agreement. Selectman Bennett seconded the motion. The motion passed unanimously. Chairman Murphy signed the document.

Wetland Permit-Shop Dam- There is a permit that needs the signature of the Selectmen as the owner of the Shop Dam property. This is part of the process to get approval to do the work. It only requires the Chairman's signature. Chairman Murphy signed the document.

Warrant and DRA forms

The Warrant along with the required Department of Revenue Administration forms were posted today, as required by State law.

Town Reports

Reports from the various departments have been coming in so Mrs. Theriault will start to prepare the 2015 Town Report.

Minutes

The Selectmen's meeting minutes of December 28, 2015 have been signed by a majority of the Selectmen and are ready for approval. Selectman Lindquist motioned to approve the minutes of December 28, 2015 as amended. The motion was seconded by Selectman Bennett. The motion passed unanimously.

Activity Log

Activity log was reviewed and updates given.

Re- Appointments/Appointments

Call for candidates:

- o Ordway Park, full members and alternates – monthly meeting
- o Recycling and Waste Disposal Committee – monthly meeting
- o Recreation Commission, alternate member – monthly meetings
- o Trustees of the Trust Funds, alternate members – meetings as needed
- o Zoning Board of Adjustment, alternate member – monthly meeting

Correspondence

There was none

Visitors Comments

There was none

Selectman Lindquist motioned to enter into a nonpublic session at 7:38 pm under RSA 91A: 3 II (a) employee . The motion was seconded by Selectman Bennett.

Roll Call Vote: Selectman Bennett- yes, Selectman Lindquist - yes and Chairman Murphy- yes.
Chief Beaudoin was in attendance

Selectman Lindquist motioned to come out of nonpublic session at 8:15 pm under RSA 91A: 3 II (a) employee matters. The motion was seconded by Selectman Bennett.

Roll Call Vote: Selectman Bennett- yes, Selectman Lindquist - yes and Chairman Murphy- yes.

Selectman Lindquist motioned to seal the minutes of the nonpublic session. Selectman Bennett seconded the motion. The motion passed unanimously.


Selectman Lindquist motioned to adjourn at 8:15 pm. Selectman Bennett seconded the motion. The motion passed unanimously.

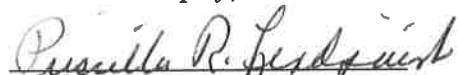
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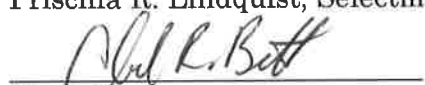


Tina Harrington, Recording Secretary

Approved By:



Sean P. Murphy, Chairman


Priscilla R. Lindquist, Selectman


Chad R. Bennett, Selectman